

Garfield Township
Special Board Workshop Minutes
May 15th, 2018 6:00pm

1. **The meeting** opened at 7:00pm by Supervisor Byl leading the Pledge of Allegiance. Board members present were Byl, Farwell, Irwin, Roland, Yarhouse, Fire Chief Kevin Tubbs and one citizen.
2. **Agenda:** The workshop agenda for the May 15th, 2018 was approved with a motion made by Irwin. Supported by Yarhouse All Ayes. Motion Carried.
3. **The purpose** of the Budget Workshop and the worksheets presented, were explained by Byl. Conversation ensued about what constitutes a balanced budget. It was explained that a budget is considered balanced if there are enough reserve funds to cover any negative amounts. Each Account will be reviewed with the controller of said account.
4. **Insurance** costs for the township is currently \$22,000 per year including Liability and Workman's Comp. The insurance should have been split between the three major accounts; Township, Fire Department and Transfer Station; and prorated to each account as appropriate. This will be done for the proposed 2018-2019 Budget.
5. **Fire Chief:** The Fire Chief shared his proposed budget with the board. A few minor adjustments were made.
6. **Discussions:**
 - a. Right-of-Refusal. The treasurer presented the list of foreclosed parcels for the township board to review.
 - b. A 1-year or 5-year plan needs to be developed for the Transfer Station, Road Maintenance and Sheriff Protection for the township, without monies from the General Fund. A plan needs to include histories, parcels affected and millage amounts necessary.
 - c. Some residents are living in campers/5th wheels, etc. on formally vacant land. This scenario was discussed, since more people seem to be doing this. The township needs to address the problems for these properties.
 - d. Quarterly budget meetings were suggested as a good thing for the board to do. All seemed to be in agreement, with the first one to happen in September.
7. **Public Comment.** None
8. **Adjourn.** Motion to adjourn was made by Irwin, supported by Byl. All Ayes. Motion carried. Meeting adjourned at 9:10pm.

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