

Township Board meeting Minutes

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Garfield Township
Regular Board Meeting
May 28, 2013
7:30 p.m.

The meeting opened at 7:30 p.m. with Supervisor Byl leading the Pledge of Allegiance. Board members present were Byl, Yarhouse, Rottiers, Irwin and Roland. Also attending the meeting were Fire Chief Tubbs, County Commissioner Dave Majewski and 17 citizens.

Motion by Yarhouse, seconded by Irwin, to approve the minutes of the April 22, 2013 Regular Meeting. All ayes. Motion carried.

Motion by Rottiers, seconded by Roland, to accept the Treasurer's Report. All ayes. Motion carried.

Fire Chief Kevin Tubbs reported 33 runs, 21 of which were medical, 5 grass fires, 2 mutual aid and 5 down trees. His report also included the following information:

- The convention he had attended with Supervisor Byl in Indianapolis
- Three bids reviewed for security at the township hall, garage, fire hall and depot
- Recommendation that the board approve the bid from Ace American Alarm as it is the best for the township needs for the township hall, garage, fire hall and depot
- A grant written for \$5,000 through the Michigan Township Participating Plan Risk Reduction Grant Program
- Bethany Wyman and Anthony Chedester had passed Firefighter I class
- The fire department had been awarded a \$1300 50/50 match grant from the DNR
- Requested board support to apply for the same grant this year
- Recommended Shane Henry and Calob Koslowski to the fire department pending physical and background check.

Following discussion it was decided that Calob Koslowski's approval would be on hold until the June 24th meeting because of his injury.

Motion by Rottiers, seconded by Yarhouse, to approve Ace American Alarm as the vendor for security services for the township hall, garage, depot and fire department. All ayes. Motion carried.

Motion by Roland, seconded by Yarhouse, to approve Shane Henry to the fire department pending background check and physical. All ayes. Motion carried.

Motion by Irwin, seconded by Yarhouse, to approve the fire department pursuance of the DNR grant for next year. All ayes. Motion carried.

County Commissioner Dale Majewski gave a brief report indicating that someone from each township is needed to serve on the Hazardous Mitigation Committee. Kevin Tubbs indicated he would attend those committee meetings.

There was no Road Commission report.

Kim Irwin, Lake Firefighters Auxiliary President, reported they are hosting a bowl-a-thon on July 26, 2013 from 7:00-9:00 p.m. at the Gateway Lanes in Clare and that the auxiliary is having a blood drive on August 24, 2013 from 9:00 a.m. – 1:00 p.m. at the township hall indicating that, hopefully, these will become annual events. Proceeds are earmarked to have the “Trunk or Treat” event for Halloween.

Byl reported on the list of properties that are tax-foreclosed which was distributed to the board and he recommended that the township should consider purchasing the south side properties from Eagle’s Rec Center to Mystic Lake Camp (Ludington Drive) for township use. Following discussion, motion by Yarhouse, supported by Rottiers, to approve the Waiver of First Right of Refusal to acquire tax-foreclosed parcels. All ayes. Motion carried.

Byl gave details of the nuisance enforcement letter that had been sent, requesting support from the board to move to the next step with the process and to follow up with other properties with similar blight issues. The question of leveling the property will be moved to the June meeting. He also reported on the burned-out house. The owner had been ticketed twice and he would like the structure to be removed or leveled and will move on that as well.

Byl indicated he would like to wrap up the 2012-2013 budget and discussion followed regarding using the road budget to gravel a mile of road or replace lights in front of the depot. Discussion followed and no decision was made.

Byl reported Bill Scheall had built flower boxes for the township hall contributing his time and Joe Hart had contributed time to clean up the plaque on the flag pole. He indicated that areas have been cleaned up around the depot and thanked Sharon Burris, Kathy Byl and Mr. and Mrs. Thelen for planting the flowers at the depot, township hall and fire department. He provided details of the projects Bill Scheall had been working on.

Byl reported he met with Waste Management and they are trying to work on a solution to reducing the Transfer Station budget to keep it in line with taxes collected.

Motion by Rottiers, seconded by Irwin to adopt the resolution to participate in the Michigan Township Participating Plan Risk Reduction Grant Program. Roll call vote all ayes. Resolution adopted.

Byl reported the electricity had been turned on and gave details of the new pump that is required at the depot.

Motion by Yarhouse, supported by Roland, to approve the installation of a new pump by James Ashley Pump Installation at the depot at a cost of \$1,200.00. All ayes. Motion carried.

Trustee Irwin reported that he had tried to acquire three bids for the depot but received only one response from Steve DeGeer. The bid included either power-washing and painting the building or re-siding. The building inspector indicated that Tyvek needed to be put up before siding. The bid came in at \$22,900 and included two 36” doors, two sliding glass doors, dismantling the stage at \$1,100 and demolishing the deck at \$3,500. It was determined that Bill Scheall and his community service workers could dismantle the stage and demolish the deck reducing the \$22,900 bid by \$4,600 to \$18,300. Additional cost will be purchase of the building permit and Tyvek. Mark will work up a final bid with Steve DeGeer for approval at the June meeting.

Deputy Clerk Farwell updated the board on the Pontem Cemetery program and the progress she has made. She indicated that according to the Cemetery Ordinance, cemetery lots can be

reclaimed after 40 years and she will be able to produce a report upon completion of the data entry which will identify all of the cemetery lots that could be reclaimed in the future.

Byl reported he had received a bid for \$690.00 to repair the eaves troughs on the township hall.

Motion by Yarhouse, supported by Irwin, to accept the bid from Steve’s Seamless Gutters for \$690.00 to repair the eaves troughs on the township hall.

Byl reported that he had received a bid for \$395.00 from Twin Lakes Carpet & Floor Care to strip and apply wax to the floors in the township office.

Motion to contract with Twin Lakes Carpet & Floor Care to strip and apply wax to the floors in the township office by Rottiers, supported by Yarhouse. All ayes. Motion carried

Motion by Irwin, supported by Yarhouse, to approve the fireworks applications for Crooked Lake and Eight Point Lake. All ayes. Motion carried.

The 2013-2014 Preliminary was reviewed and discussed. The following changes were made to the preliminary budget.

	<u>Preliminary Budget</u>	<u>Change</u>
<u>Salary and Wage Rates</u>		
Supervisor	\$17,304.00	\$14,355.00
Clerk	17,304.00	
16,882.00		
Treasurer	17,304.00	16,882.00
Deputy Clerk and Treasurer	11.20*	
Chief	15.30	16.50
Asst. Chief	15.30	16.50
Captain and Lieutenant	15.30	16.50
Medical Officer	13.15	16.50
Fire Fighter/Med 1 st Responder	14.00	14.50
Fire Fighter or 1 st Responder (only)	12.10	13.50
Training Seminars – Fire Department	\$25/mtg plus mileage	mileage
Maintenance work/hr	10.10	13.35
Trustees extra mtgs.		12.30/hr/ 2 hr. min

*Deputy Clerk and Treasurer rate was left out of the Preliminary Budget.

Budget Expenditures

Supervisor Salaries 101-272-702.000	\$17,305.00	\$14,355.00
Road Maintenance 101-446-818.000	60,000.00	80,000.00

Motion by Yarhouse, seconded by Roland, to approve bills and wages of \$35,283.75. All ayes. Motion carried.

There being no further business, meeting was adjourned at 10:37 p.m.