

**Garfield Township**  
**Special Board Meeting Minutes**  
**October 6, 2017 ~~1:00pm~~–7:00PM**

**1. The meeting** opened at 7:00pm by Supervisor Byl leading the Pledge of Allegiance. Board members present were Byl, Farwell and Irwin. Roland and Yarhouse, absent. Also attending the meeting was Jeanie Stewart, Friends of Garfield Township committee and four township citizens.

**2. Agenda:** The meeting agenda for the October 6<sup>th</sup>, 2017. Motion to approve the agenda made by Irwin. Supported by Farwell. All Ayes. Motion Carried.

**3. The purpose** of the special meeting was to approve the contractor bid for the Trailhead Project. The Crawford Contracting was the winner of all bids submitted. Irwin made the motion to approve the awarding of the contract to Crawford Contracting, seconded by Farwell. Roll Call Vote: Irwin-yes, Farwell-yes, Byl-yes. Roland and Yarhouse absent. Motion carried.

**4. Discussions**

- Ed Tanzini, retired Civil Engineer, has volunteered to oversee the step-by-step construction progress. Changes cannot be made by him.
- Jeanie Stewart will be in an advisory role to explain procedure that must be followed.
- Ed Tanzini and Jackie Morgan-USDA, will attend the pre-construction meeting to be held on October 12<sup>th</sup> at 10:30am.
- Another point-continue to watch ins and outs with costs, if not final amount, if changes are need to be made, we will have to make them. We have a 10% contingency built in for overruns.
- Currently, we have spent \$24,000 with Rowe Engineering.
- Jeanie will present a final tally on what the Friends Committee is responsible for, i.e. benches, tables, etc.. Will get updated quotes. Shall we start buying now? Where would we store items? Fork lift and tractor are available. Small bike racks and fix-it-station need 5-6 weeks lead time. Need installation notes on all items and a place to keep them.
- Review of site plans were made by all present.

**5. Adjourn.** Motion to adjourn was made by Irwin, supported by Farwell. All Ayes. Motion carried.

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*David Byl, Supervisor*

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*Joan E Farwell, Clerk*